

THE ANGLICAN FOUNDATION OF CANADA

APPLICATION FOR BURSARY ASSISTANCE FOR STUDENTS PREPARING FOR MINISTRY IN THE ANGLICAN CHURCH OF CANADA

To the Applicant:

Attached please find copies of:

1. Criteria for Bursaries
2. An Application Form
3. Letter of Approval - to be signed by your bishop
4. Letter of Reference - to be signed by your College

Please provide, in full detail, all the information requested.

The office of the Anglican Foundation of Canada must receive applications by April 1st each year. The Theological Bursaries' Advisory Committee will meet in early May. Its recommendations will be submitted for approval to the Board of Directors of the Anglican Foundation of Canada, which meets in late May. Awards will be announced in June.

All applications, letters and inquiries should be addressed to:

The Anglican Foundation of Canada
80 Hayden Street
Toronto, ON M4Y 3G2

Phone: 416-924-9192 (Ext. 234, Ext. 253 or Ext. 322)

CRITERIA FOR BURSARIES THEOLOGICAL STUDENTS

1. a) An applicant will have completed a first university degree (B.A. or equivalent) unless:
 - i) He/she has been admitted to a Theological College.
 - ii) The bishops of his/her Ecclesiastical Province have agreed to his/her exemption from this rule.
 - b) i) Applicants are required to provide information about their attendance at A.C.P.O. If he/she has attended, a copy of the A.C.P.O. report should be attached. If attendance is scheduled for later date, a copy of the A.C.P.O. report should be forwarded when available.
 - ii) In some situations, normal A.C.P.O. procedures may not be followed or appropriate. In such circumstances, the applicant should provide evidence of the recommendation for training leading to ordination. Whatever alternative evaluation procedure has been established and approved, as an alternative to A.C.P.O., must be supported with official documentation.
 - c) An applicant entering the first year of Theological study is required to provide a letter of reference from the Principal or Dean of the Theological College stating that he/she has been accepted for study.
 - d) An applicant entering the second and/or subsequent years of Theological study is required to provide a letter of reference from the Principal or Dean of his/her College each year. The letter must state that the applicant is fully qualified to enter the given year of study and should note any conditions, academic or otherwise, to entry and the reasons for the conditions. An application will be accepted and considered only if an applicant is qualified to enter the next year of study.
 - e) Applications must be approved in writing by the bishop of the diocese with which the applicant is affiliated.
2. Applicants may pursue studies at any accredited Canadian Theological College or in any Canadian Theological College or University theological program approved by the House of Bishops.
 3. a) On Page 3 of the application form, the applicant must provide an accurate statement of anticipated income and expenses during the proposed period of study.
 - b) Due to limited bursary funds, an applicant is required to indicate that he/she has explored the possibility of obtaining assistance from other sources.
 4. a) Applicants are reminded that fees vary greatly from one Theological College to another and the cost of living varies considerably from one community to another. Residence requirements also vary from one college to another. Applicants are advised to research the cost of living in the region they hope to study.
 - b) Bursaries may not exceed \$1,500.00 for an academic year.
 5. The deadline date for the submission of applications is April 1st. Applications will be submitted *en bloc* to the Advisory Committee and considered in early May. Applicants will be notified of the results in June.
 6. Bursaries are **NOT** considered or awarded for undergraduate study.

5. **To be Completed by Applicants Entering the Second and/or Subsequent Years of Theological Study:**

Are you qualified to enter the next year of your studies?

Yes _____ No _____ What year? _____

What degree are you pursuing? M.Div _____ B.Th. _____ L.Th. _____ Other _____

Name of Theological College _____

6. With which Diocese are you affiliated? _____

Have you been accepted as a 'Postulant?' Yes _____ No _____

Have you been accepted as an 'Ordinand?' Yes _____ No _____

Are you currently a member of the Anglican Foundation of Canada? Yes _____ No _____

7. Name of Parent(s) or Guardian(s): _____

Address: _____

Occupation: _____

Number of persons supported by your parent(s)/guardian(s) other than you (if applicable): _____

How many attend schools? _____ At University? _____

To what extent is your parent(s) or guardian(s) able to help finance your education?

8. If married, name of spouse: _____

Ages of children, if any: _____

What has been your average income (and that of your spouse) for the last two years? _____

9. If you own/use a car - why do you need it and how do you finance it?

10. Are you eligible to receive special consideration (e.g., Aboriginal Bursaries, etc.)? If so, please indicate:

11. Estimate of expenses for which you will be responsible during the upcoming academic year (September-June).

.1	Tuition and incidental fees	\$	_____
.2	Accommodation and Food	\$	_____
.3	Books _____ Clothing _____ Travel _____	\$	_____
.4	Insurance and other fixed charges (explain on reverse)	\$	_____
.5	Living and other expenses of my family for which I have a share of responsibility.	\$	_____
.6	Miscellaneous (laundry, recreation, etc.)	\$	_____
	ESTIMATE OF TOTAL EXPENSES	\$	_____

12. Sources of Revenue from which you will benefit in the academic year (September-June).

.1	Cash on Hand	\$	_____
.2	If you are planning to take remunerative work during the academic year, please indicate the amount of time involved, and the nature of the work. The Job _____ Time per week: _____ How much do you expect to earn?	\$	_____
.3	Scholarships and awards received: <ul style="list-style-type: none">• From the College of _____• From the Diocese of _____• From the Parish of _____• From other sources _____	\$	_____
.4	Other Incomes: Own from spouse from relatives	\$	_____
.5	Other sources of support:	\$	_____
	ESTIMATE OF TOTAL REVENUE:	\$	_____

13. For what amount of bursary assistance do you wish to apply? (\$1,500 upper limit)

\$	_____
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14. Due to the limited amount of bursary funds, you are required to explore the possibility of obtaining assistance from other sources.

Have you applied for other bursaries or scholarships? Yes _____ No _____

In the space below, please list the bursaries or scholarships to which you have applied, together with the names of the institutions or foundations through which they are administered.

15. Have you researched the cost of living of the region in which your Theological College is situated?
Yes ____ No ____

I affirm that the information provided in this application is accurate to the best of my knowledge.

Date: _____

Signature: _____

THE ANGLICAN FOUNDATION OF CANADA

LETTER OF APPROVAL

I, _____
Bishop of _____
have read the application of _____
for a bursary of \$ _____ for his/her study at _____
during the academic year of 20 ____ / ____, and approve his/her application.

Has the applicant been accepted as a 'Postulant' of the diocese? Yes _____ No _____

Has the applicant been accepted as an 'Ordinand' of the diocese? Yes _____ No _____

The diocese will provide financial assistance for this applicant.

Yes _____ No _____ Uncertain _____ Amount _____

Date: _____ Signature: _____

Phone No. _____

(The information herein contained is accepted in confidence.)

Please return before or by April 1st to:

The Anglican Foundation of Canada
80 Hayden Street
Toronto, ON M4Y 3G2

416-924-9192, Ext. 234, or 253, or 322

THE ANGLICAN FOUNDATION OF CANADA

LETTER OF REFERENCE

To: Principal/Dean:

Application, to the Anglican Foundation of Canada, for a Theological Bursary requires the following:

‘An applicant entering the first year of Theological Study is required to provide a letter of reference from the Principal or Dean of a Theological College stating that he/she has been accepted for study.’

And:

‘An applicant entering the second and/or subsequent years of Theological study is required to provide a letter of reference from the Principal or Dean of his/her college stating that he/she is fully qualified to enter that year and whether any conditions are attached to such entry and the reasons for these. A bursary is renewable only upon application and on condition that the applicant is qualified to enter the next year of the course of study for which it was given.’

Name and Address of applicant (to be filled in by applicant):

The above-named applicant has been admitted to: M.Div. ___ B.Th. ___ L.Th. ___

Other ___ and will be entering the first/second/third year in a course of ___ years duration.

Please state below if any conditions have been stipulated to his/her entry to this year of study.

Other Remarks:

College: _____

Date: _____ Signature: _____

Phone: _____ Position: _____

The information herein contained is accepted in confidence. Please return before or by April 1st to:

The Executive Director
The Anglican Foundation of Canada
80 Hayden Street
Toronto, ON M4Y 3G2

October 2008