

2017 REQUEST-FOR-PROPOSALS

CRITERIA

In celebration of the 60th anniversary of the Anglican Foundation in 2017, AFC is setting aside \$60,000 to promote innovative ministry projects. Four (4) one-time grants of up to \$15,000 will be given to **a parish or diocese** within the Anglican Church of Canada.

The Anglican Foundation is requesting proposals that **enhance and transform parish ministry** within the Anglican Church of Canada. Grants will be offered for projects that are new and never-before undertaken by the applicant parish or diocese and that would not otherwise be launched apart from grant funding. Proposals should demonstrate creativity and innovation in order to augment parish ministry.

Grants will not be given to contribute to an ongoing project budget or to contribute toward ongoing salaries or stipends (e.g., a youth ministry leader, a curacy, etc.).

Proposals may be submitted by email or hard copy and supplemented by multimedia if applicable.

Proposals must meet *all* of these criteria:

- a new project to be launched in 2018
- total project budget does not exceed \$30,000
- AFC grant request may comprise anywhere from 50–100% of the project budget
- is endorsed by a diocesan bishop in the Anglican Church of Canada

Proposals submitted in response to this request do not count as one of the three submissions each diocese is allowed per year.

Submission deadline is **September 1, 2017**.

The AFC Board of Directors will review proposals in November 2017 and announce the grant recipients in early December. Proposals submitted in response to this request do not count as one of the three submissions each diocese is allowed per year.

Hard copy submissions may be sent to

The Anglican Foundation of Canada
80 Hayden Street
Toronto, ON M4Y 3G2

Electronic submissions may be sent to

foundation@anglicanfoundation.org

RFP 2017 – SUBMISSION FORM

SECTION 1 – IDENTITY OF APPLICANT

- 1.1 Name of Applicant _____
(parish or diocese)
- 1.2 Address _____
- 1.3 City, Province, Postal Code _____
- 1.4 Telephone Number _____
- 1.5 Contact Person _____
- 1.6 Email Address _____
- 1.7 Diocese _____

SECTION 2 – PROJECT DESCRIPTION

- 2.1 Describe your project with as much detail as possible, including:
- Project name, purpose, and target population.
 - Location and duration of project.
 - Project staffing.
- 2.2 How will the project be publicized?
- 2.4 Describe the anticipated outcomes of the project and the benefits to parish ministry.
What methods will be used to quantify and measure these results?

SECTION 3 – REQUESTED FUNDING

- 3.1 Amount of grant requested _____
- The maximum grant award is \$15,000.
 - Grant awards may comprise anywhere from 50–100% of the project budget.
 - The total project budget must not exceed \$30,000.

SECTION 4 – SUPPORT DOCUMENTATION

- 4.1 Please provide the following supporting documents:
- Comprehensive budget including a breakdown of the total cost of the program and funding from other sources.
 - Support letter from the diocesan bishop.
 - Proof of liability insurance.

SECTION 5 – SIGNATURE

- 5.1 I certify that I am a member of the Anglican Church of Canada and that the information provided in this application is accurate to the best of my knowledge.

Signature

Print Name

Date