

## CRITERIA FOR AWARDING GRANTS AND LOANS

The Anglican Foundation of Canada (AFC) welcomes applications on behalf of churches and organizations to its regular grants and loans program. The AFC provides assistance in the form of grants and loans at the discretion of its Board of Directors to projects that align with the mission statement of AFC and AFC's funding impact zones as defined below.

The mission statement is as follows:

**The Anglican Foundation of Canada exists to support ministries of the Anglican Church throughout Canada, by enabling connection, fostering innovation, stewarding resources, and connecting generous donors to their philanthropic goals.**

The following definitions and criteria are given to help you prepare an application that will enable the Board of Directors to understand your project and how it reflects the mission of the Anglican Foundation of Canada.

Defining the terms:

- By **Diverse Infrastructure**, we mean both sacred space and/or the physical facilities that are used for ministry. This funding zone includes traditional infrastructure but also accessibility projects and green church initiatives.
- By **Community Ministries**, we mean programs that support children, youth, and vulnerable communities. These projects address a need that is not currently being met by another community group/agency; they may be ongoing, or they may be new in your ministry context and/or for the wider church.
- By **Leadership & Education**, we mean faith formation and ministry training initiatives that are not part of regular, curricular, for-credit activities, though it may include curriculum redevelopment.
- By **Indigenous Ministries**, we mean projects that contribute to the physical, intellectual, emotional, or spiritual well-being of Indigenous communities in Canada. This funding zone also includes reconciliation initiatives and Indigenous language restoration and translation.
- By **Sacred Music & Liturgical Arts**, we mean projects that contribute to the life of the church through music and the arts, including choir schools, visual and fabric arts, and drama programs.

**Quarterly Deadlines.** AFC accepts applications on a quarterly basis as follows: January 1, April 1, July 1 and October 1. Completed applications must be received by these deadlines in order to be reviewed by the Board of Directors.

**Application Quotas.** Each diocese, ecclesiastical province, and General Synod may submit a total of four Category A or Category B applications for grants or loans per calendar year. No more than three applications per year may be for Diverse Infrastructure.

Alternatively, each diocese is eligible to submit one Category C grant application per calendar year, which replaces the eligibility for Category A or B grants.

A maximum of two applications per diocese will be considered at a single application deadline.

Theological colleges and religious orders may submit one application for a Category A or Category B grant or loan per calendar year.

**Category A Grants: up to \$5,000**

AFC funds Category A projects up to \$5,000, and the grant may comprise 100% of the project budget. No matching funding is required on behalf of the applicant.

**Category B Grants: up to \$15,000**

AFC funds Category B projects up to \$15,000, and the grant may not exceed 50% of the project budget. Additionally, 50% of the total project budget, regardless of the size, must be raised or accounted for at the time of application.

**Category C Grants: up to \$50,000**

AFC funds Category C projects up to \$50,000, and the grant may comprise more than 50% of the project budget, at the Board's discretion. If approved by the Board, a successful Category C application becomes the single grant or loan application eligible by the applicant diocese in that calendar year. If the application is declined, the applicant diocese is eligible to submit up to two other Category A or Category B applications within the calendar year.

**Funding plan.** For Category B and C grants, applicants must demonstrate that they have sought as much local financial support for the project as possible. For projects involving other denominations, applicants must show financial participation from other denominational partners.

**Maximum loan award.** The maximum loan award is \$100,000. All loans depend upon both the total cost of the project and the Board's assessment of the ability of the applicant to effectively manage the financial responsibilities of the project.

**Limitations on disbursements.** No loan or grant will normally be awarded:

- to an individual.
- for the purchase of, or repairs to, church organs or other musical instruments.
- for the installation or repair of stained-glass windows.
- for operating budgets, bridge financing, or salaried positions.
- for travel expenses to attend events, such as conferences.

**Time-sensitive.** Funding will not normally be awarded to projects that have been completed prior to the application being reviewed by the Board of Directors. The Board of Directors will generally review applications within the same quarter as the submission (e.g., applications submitted by January 1 will be reviewed before the end of March; therefore, the project must not be concluded prior to April 1, or the start of the next quarter).

**Diocesan or governing body responsibilities.** Prior to submitting an application, the applicant's diocese or governing body must have:

- examined the project plan and the budget and determined the ability of the applicant to effectively manage the financial responsibilities of the project.
- approved the project and considered giving financial assistance to it.

- given permission to submit an application to AFC.
- guaranteed repayment if a loan is awarded by AFC.

**Priority.** Priority will be given to those applicants that have not received a grant in the past five years.

**AFC recognition.** The applicant agrees to recognize AFC as a supporter of the project, including AFC's logo on print and electronic promotional material related to the project.

**Reporting.** If funding is awarded, it must be claimed within a 12-month period. Within 2 months of completion of the project, the applicant must submit a Grant Recipient Report to AFC, following the guidelines provided.