

**ANNUAL GENERAL MEETING OF MEMBERS  
MEETING MINUTES**

Wednesday, May 21, 2025 – 7:30 p.m. Eastern  
**Church of the Redeemer, Toronto**

**PRESENT**

Brody Albers	Mark Ebdon	Kim Mouldsdale
Jim Boyles	Anne Germond	Jay Pak
Ron Brophy	Michael Haddad	Felicity Pickup
Scott Brubacher	Amy Hamilton	Kevin Robertson
Anna Burwash	Natasha Henderson	Brad Smith
Michael Butler	Walter Howell	John Stephens
Denise Byard	Peter Irish	Isabel Weeks
Jeffrey Mackie-Deernsted	Kristi Kim	Sonny Yeung
Francis Delaplain	Paul Maly	

The Most Rev. John Stephens served as chair of the meeting, and Jay Pak served as secretary.

1. Welcome and Opening Prayer

John Stephens welcomed everyone to the AGM and opened with a prayer.

2. Opening Formalities

*Presented by the Most Rev. John Stephens, Chair of the Board of Directors*

- Minutes of the last AGM from May 22, 2024

There were no amendments.

**Moved by: Anne Germond**

**Seconded by: Peter Irish**

**MOTION:** “THAT the members of the Anglican Foundation of Canada present at the 2025 Annual General Meeting receive and approve the minutes of the previous AGM held on May 22, 2024.”

**CARRIED**

3. Executive Director’s Reflections on 2024

*Presented by Dr. Scott Brubacher, Executive Director*

Scott Brubacher thanked everyone for attending the AGM and expressed his gratitude to The Ven. Steven Mackinson, Rt. Rev. Kevin Robertson, Craig Martin and the Church of the Redeemer for welcoming the Anglican Foundation. He also extended thanks to Dan Norman and the members of the Church of the Redeemer choir for their contribution to the Evensong service.

Scott acknowledged the presence of former Board members Anne Germond and Michael Haddad, as well as current directors, and conveyed his appreciation to all Board members for their ongoing support and dedication.

Scott reported on the activities of the past year and shared highlights from the Annual Report, including:

- A fourth consecutive year of granting over \$1 million, with total grants of \$1,076,000 awarded across all 30 dioceses.
- Strong financial support, including the second-highest annual membership total to date at \$180,000.
- Significant contributions to special and restricted funds, including \$121,000 to the Kids Helping Kids Fund, \$90,000 in bequests, and continued growth of the Archbishop Linda Nicholls Theological Education Fund.
- Progress under the Strategic Plan, including a focus on making impactful grants more accessible and streamlined, and expanding resources through initiatives such as the Community Ministries Fund and new restricted funds.
- Increased draw on investments to support granting, alongside efforts to remain responsive to emerging opportunities, strengthen stakeholder relationships, and enhance AFC's leadership voice.

Scott outlined plans for 2025, including continued alignment with diocesan partnerships and the “Grow Your Legacy” program to support parishes in planned giving, as well as the upcoming *Say Yes! to Kids* Sunday on June 22. He also highlighted the 2025 Request for Proposals, which will focus on Community Ministry Partnerships. He concluded his report by thanking the board, staff, and members present this evening.

#### 4. Grant Recipient Remarks (The Rev. Megan Jull)

The Rev. Megan Jull introduced herself, thanked AFC, and spoke about the impact of its support on her ministry. Megan spoke about receiving her first AFC grant ten years ago for a youth program connecting participants from her parish with Indigenous communities in the Yukon. She noted that this early support helped secure additional funding in subsequent years.

She also highlighted a 2019 diocesan initiative project at St. Augustine's involving a bell tower, where AFC's initial grant helped leverage a significant private donation. She also received support from AFC to attend the Lester Randall Preaching Conference, emphasizing the value of continuing education for clergy and the benefits brought back to parish life.

Megan reflected on how early investment can lead to further generosity and lasting impact and concluded by expressing gratitude for AFC's trust and commitment to saying “yes” when needs arise.

#### 5. Treasurer's Report to the Membership

*Presented by Walter Howell, Director and Treasurer*

Walter Howell presented the financial statements, which have been prepared by the Foundation staff and audited by Adams + Miles. They have been reviewed by the Finance and Audit & Risk Committees and approved by the Board of Directors.

**Moved by: Brody Albers**

**Seconded by: Isabel Weeks**

**MOTION:** “THAT the members of the Anglican Foundation of Canada receive the audited financial statements for the year ended December 31, 2024, as approved by the Board of Directors of the Anglican Foundation of Canada on Wednesday, May 21, 2025.” **CARRIED**

Walter Howell explained the second motion is to reappoint the auditors. He noted both Foundation staff and the auditors are happy with their working relationship and that the audit fee is very reasonable.

**Moved by: Walter Howell**

**Seconded by: Brad Smith**

**MOTION:** “THAT the members of the Anglican Foundation of Canada, on the recommendation of the Board of Directors, reappoint the audit firm Adams + Miles as auditor for the Anglican Foundation for the current fiscal year ending December 31, 2025, or until their successor is appointed, at a fee to be fixed by the Audit & Risk Committee.” **CARRIED**

6. Report of the Governance & Nominating Committee

*Presented by The Rev. Canon Brad Smith, Director and Chair of the Governance & Nominating Committee*

Brad Smith presented the slate of directors for the upcoming year.

**Moved by: Brad Smith**

**Seconded by: Michael Butler**

**MOTION:** “THAT this meeting declare that the following nominees be elected as Directors of the Board of the Anglican Foundation of Canada until the next annual meeting in May 2026”.

The Ven. Brody Albers – Saskatchewan  
Michael Butler – Toronto  
Natasha Henderson – Yukon  
Walter Howell – Toronto  
Peter Irish – Fredericton  
Edith Marshall – Nova Scotia & PEI  
The Very Rev. Alexandra Meek – Edmonton  
The Most Rev. John Stephens – New Westminster  
Isabel Weeks – British Columbia” **CARRIED**

Revision to By-law

Brad Smith reviewed the by-law regarding the role of the Primate as Chair of the Anglican Foundation, noting the organization’s growing independence from General Synod. He explained that the Board has amended the by-law to provide greater flexibility, allowing the possibility for the Primate to serve as Chair but not requiring them to do so. If the Primate chooses not to assume the role, the Board may appoint a Chair from among the members until the next annual meeting.

**Moved by: Anne Germond**

**Seconded by: Brad Smith**

**MOTION:** “THAT the members of the Anglican Foundation of Canada confirm the following amendments of sections 5.1, 8.5, and 8.6 of By-law No. 1 adopted by the Board of Directors on May 21, 2025.”

### **5.1 Size and Composition of the Board**

The activities and affairs of the Foundation shall be managed by a board of no fewer than nine and no more than twelve directors, representing an appropriate mix of clergy and laity and a range of expertise enabling the Board to meet the challenges of its strategic objectives.

At each annual meeting of members the members shall by resolution elect nine directors to hold office until the close of the next annual meeting.

There shall be included in the names proposed for election to the board the names of one bishop, two members of the clergy (priests or deacons), and six members of the laity.

There shall be at least one elected director resident in each ecclesiastical province of the Church. No more than four elected directors may reside in any diocese of the Church.

The board may appoint up to three additional directors, who shall hold office for a term expiring at the close of the next annual meeting of members.

The board may appoint the Primate among the three additional directors. If the board does not appoint the Primate as an additional director, the Primate shall ex-officio be welcome at all meetings of the board as a non-voting member.

### **8.5 Chairperson**

The Chairperson shall

- (a) preside at all meetings of the members and the board,
- (b) be the chief executive officer of the Foundation,
- (c) ensure that all decisions of the board are carried out, and
- (d) perform such other duties as the board prescribes.

### **8.6 Vice-chairperson**

The Vice-chairperson shall perform the duties of the Chairperson in the absence or disability of the Chairperson and such other duties as the board prescribes.

## **CARRIED**

## 7. Closing Remarks

*Presented by the Most Rev. John Stephens, Chair of the Board of Directors*

John Stephens concluded by expressing thanks to Scott Brubacher and the staff for their commitment and contributions to the life of the Church, highlighting Scott's leadership in particular. He offered his best wishes for a restful and renewing sabbatical.

## 8. Adjournment

Archbishop John brought the meeting to a close at 8:45 p.m. after saying a closing prayer.